

## City of Sheboygan

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Email: assessor@ci.sheboygan.wi.us

#### 2015 STATEMENT OF PERSONAL PROPERTY filing due March 1, 2015

The time is here to file the Statement of Personal Property with the City Assessor's Office. Every person, firm or corporation receiving from the assessor a return of personal property, must submit the return to the assessor on or before **March 1**, under Wisconsin Statute 70.35. The return is confidential and is not available for public inspection.

The City of Sheboygan has a very limited amount of time to complete the personal property assessment roll once this filing deadline of March 1 is reached. **Extensions will be granted only upon written request.** Submit your request **before** February 3, 2015. **NO EXTENSIONS WILL BE GRANTED BEYOND MARCH 6, 2015.** 

If you filed a Statement of Personal Property last year, you will find that some of the information on this year's statements has been pre-filled. Please add your current information and review the form for accuracy. All figures on the form must be totaled and recorded in the proper schedule and in the summary section on page one of the Statement of Personal Property. If you find any errors in any of the pre-filled data, you must correct them. Complete the form using blue or black ink. *Please sign and include your email address on the bottom of page one.* 

If you wish to file your 2015 Statement of Personal Property form electronically, the PA-003 Excel worksheet can be found at the WI Department of Revenue website: <a href="http://www.revenue.wi.gov/forms/govtvc/">http://www.revenue.wi.gov/forms/govtvc/</a>. This form or any WI Department of Revenue approved forms may then be emailed to us at:

#### assessor.pp@sheboyganwi.gov

									ownership		location	will	result	in	an
assessn	ıen	t based	on t	the info	rm	ati	ion curre	ent	ly on record	•					

There is no partial year pro-ration for a business that has sold or moved after January 1, 2015; you will still receive a personal property tax bill for the full year, per Wisconsin Statute 70.13(6).

Lease Provisions Insert - If you do not own the premises you occupy, please complete and return with your statement.

**Note:** Statements are due on March 1, 2015. If you fail to file, the assessor must estimate the value of your property using the best information available. In addition, you shall be denied any right of abatement by the Board of Review, under Section 70.35(4), Wisconsin Statutes.

#### DUE DATE March 1, 2015

Property Owner: (or in charge as agent, consignee, or other

#### STATEMENT OF PERSONAL PROPERTY

Subject to Assessment January 1, 2015

2015

Who Must File? Every person, firm, or corporation as defined in Section 70.35 Wis. Statutes receiving from the assessor a return of personal property, must submit the return to the assessor on or before March 1. This return is confidential and is not available for public inspection.

Failure to File: If you fail to file, the assessor must estimate the value of your property using the best information available. In addition, you shall be denied any right of abatement by the board of review, under Section 70.35(4), Wis. Statutes.

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		Town Village of City County of		SVIII	
Acceptable	(	School			
Account Number	<b>I</b> ~			TIC	)#
Property Address		Assessor			
Engaged in Business of					
Sole Proprietorship Partnership Corporation LLC LLP					
FEIN#			A military control and a second secon		
New Name					
Owner Situs Address	Ty	pe of Change	Discontinued		Sold
Mailing Address		Enderth Common C	] Incorporated		Moved
City, State, Zip	Da	ate of Change			
Phone No. ( )					
Schedule A is the summary of all taxable personal property from Sche property subject to tax within this municipality. Do not write "SALY" Schedule D-1, exempt computer equipment and software, cash registers.  **Column 1**	for Same A	s Last Year; form Inction fax machine	s must be filled out	t com TOTA	plataly Note that
Property Description		Subtotals	Totals	P	LEAVE BLANK
Boats & Other Watercraft (from Schedule B)				1	
2. Machinery, Tools & Patterns (from Schedule C)	··			2	
3. Furniture, Fixtures & Office Equipment (from Schedule D)	*******************************		_		
5. Multifuction Fax Machines, Postage Meters, Copiers & Phone Systems	(from Sch. D-2	)	11.60 建筑设置额		
6. TOTAL OF LINES 3 and 5				TID#  Sold Sold Moved  Completely Not TOTAL ASSESSA COMPLEAVE BL 1 2 3 4A 4B	
7. Leased Equipment (Property in charge of but not owned from Sch. F)					
Supplies (from Schedule G)      All Other Personal Property (from Schedule H)					
10. TOTAL OF LINES 7, 8, AND 9	t to and which to the date of the principles of the principle of the princ				
11. Building on Leased Land (from Schedule E)					
TOTAL ASSESSABLE (TOTAL OF LINES 1, 2, 6, 10 AND 11)	***************************************			ASSESSOR.  TID#  Sold Moved  declaration of post completely. Not TOTAL ASSESS  COCOlumn ELEAVE B  1 2 3 4A 4B  which was owned	
4. EXEMPT Computer Equipment & Software (from Schedule D-1)		<u> </u>			
Please report the total from Schedule D-1 from the 2014 PA-003	<b>→</b>	***************************************		لنل	
hereby declare all information given is true and correct for all the personal or held in my possession on January 1, 2015.		which I am subject t	.] o assessment and w	/hich (	was owned by me
Owner's Name (please print) Signature & Date	Preparer's Na	me (please print)	Signature & D	ate	
Owner's Full Address	Preparer's Ful	l Address			
Owner's Phone Number Fax Number	Preparer's Pho	one Number	Fax Number		
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## Schedule B BOATS AND WATERCRAFT

Schedule B is for reporting boats and watercraft not exempt. Composite Conversion Factors and a table of Composite Useful Lives on various equipment can be found at www.revenue.wi.gov/report/p.html#personal\_

Column 1 Property Descri	otion	Column 2 Year Acquired	Column 3 Cost When Acquired	Column 4 Conversion Factor	Column 5 Declared Value January 1	Column 6 LEAVE BLANK
				NPATRO CONTRACTOR SECURIO DE LA CONTRACTOR DE LA CONTRACT		
				-20030000000000000000000000000000000000		
	Total Declared Value		1,1591.70		·	

Use additional sheets if necessary.

Enter Col. 5 Total on Sch. A, Line 1, Col. 3

## Schedule C MACHINERY, TOOLS AND PATTERNS

Report all machinery and shop equipment. Take the costs shown from your accounting records. Any variation from information contained in your income tax return must be explained by letter or schedule. Summarize the original asset costs by acquisition year as of January 1 of last year. Enter these costs in column 2. Enter any additions or deletions by acquisition year in column 3.

Column 1 Year Assets Acquired	Column 2 Total Original Installed Cost as of January 1, 2014	Column 3 Additions, Disposals, and Transfers at Cost Since Jan. 1, 2014	Column 4 Net Total Original Installed Cost as of Jan. 1, 2015 (Column 2 +/- Column 3)	Column 5 Conver- sion Factor 10 yr.	Column 6 Indexed Net Value (Full Value) on January 1, 2015 (Column 4 x Column 5)	Column 7  LEAVE BLANK
2014				.925		
2013		POPONOS NO POPO POPO POPO NO POPO POPO P	The state of the s	.794		
2012		- The Control of the		.681		
2011		The Charles and Annual	PARTY STREET	.591		7
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2008				.380		
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Totals	SINCE THE TEXT OF THE				and the second s	

Enter Col. 6 Total on Sch. A, Line 2, Col. 3

## Schedule D FURNITURE, FIXTURES AND OFFICE EQUIPMENT

Report such assets as office, store and professional furniture, fixtures and equipment, business and professional libraries, and other assets related to the sales and administration of your business. Original Cost per column 4, Schedule D should contain all costs of installation and freight, add-ons, and sales tax.

Column 1 Year Assets Acquired	Column 2 Total Original Installed Cost as of January 1, 2014	Column 3 Additions, Disposals, and Transfers at Cost Since Jan. 1, 2014	Column 4 Net Total Original Installed Cost as of Jan. 1, 2015 (Column 2 +/- Column 3)	Column 5 Conver- sion Factor 10 yr.	Column 6 Indexed Net Value (Full Value) on January 1, 2015 (Column 4 x Column 5)	Column 7 LEAVE BLANK
2014				.925	Court of the Court	
2013				.794		
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2011				.591		
2010			A produce programme and the state of the sta	.507		
2009			TO CONTROL OF THE PROPERTY OF	.431		
2008				.380		
2007		The state of the s	To children the property of the control of the cont	.330		
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2005	The first of the dead of the section of the first of the dead of the section of t		Control Contro	.250		
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Enter Col. 6 Total on Sch. A, Line 3, Col. 2

#### Schedule D-1

# EXEMPT COMPUTER EQUIPMENT AND SOFTWARE (OWNED), CASH REGISTERS & SINGLE FUNCTION FAX MACHINES

Do Not Report Custom Software. Report mainframe computers, minicomputers, personal computers, networked personal computers, servers, terminals, monitors, disk drives, electronic peripheral equipment, tape drives, printers, basic operational programs, systems software, prewritten software, ATMs, cash registers, and single function fax machines.

Column 1 Year Assets Acquired	Column 2 Total Original Installed Cost as of January 1, 2014	Column 3 Additions, Disposals, and Transfers at Cost Since Jan. 1, 2014	Column 4 Net Total Original Installed Cost as of Jan. 1, 2015 (column 2 +/- column 3)	Column 5 Conversion Factors 4 yr.	Column 6 Indexed Net Value (Full Value) on January 1, 2015 (Column 4 x Column 5)	Column 7  LEAVE BLANK
2014				.813	et g (minimum despeter 1978) (PART tumble gibble back à CA' a linna solven la ressau avenue republica gy a gappe	
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2008				.051		
Prior to '08			1 CONTROL OF THE CONT	.032		
Totals			The second secon			10 mg

NOTE: Per Section 70.36/1m) Any person, firm or compration that fails to include information

NOTE: Per Section 70.36(1m) Any person, firm or corporation that fails to include information on property that is exempt under s. 70.11(39) and (39m) on the report under s. 70.35 shall forfeit \$10 for every \$100 or major fraction thereof that is not reported.

Combined Totals

Enter Col. 6 Total on Sch. A, Line 4, Col. 2

#### Schedule D-2

### MULTIFUNCTION FAXES, COPIERS, POSTAGE METERS, AND TELEPHONE SYSTEMS, AND COMPUTERIZED EQUIPMENT

Report all multifunction fax machines, copiers, postage meters, telephone systems (PBXs), and equipment with embedded computerized components.

Column 1 Year Assets Acquired	Column 2 Total Original Installed Cost as of January 1, 2014	Column 3 Additions, Disposals, and Transfers at Cost Since Jan. 1, 2014	Column 4 Net Total Original Installed Cost as of Jan. 1, 2015 (column 2 +/- column 3)	Column 5 Conversion Factors 6 yr.	Column 6 Indexed Net Value (Full Value) on January 1, 2015 (Column 4 x Column 5)	Column 7  LEAVE BLANK
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2009	ag y y galylina (y com la familia digue? Up del fil de la la december de la familia de la del 10 del del del del 10 de la	The second secon		.218		
Prior to '09				.126		
Totals			The state of the s			

Enter Col. 6 Total on Sch. A, Line 5, Col. 2

## Schedule E BUILDINGS ON LEASED LAND

Report buildings, structures, and other improvements which you own, but which are located on land that you do not own. They will be valued in the same manner as improvements located on land that is owned by you. Enter your opinion of value in column 4.

Column 1  Property Description	Column 2 Year Acquired	Column 3 Cost When Acquired	Column 4 Declared Value January 1	Column 5
				LLAVE BLANK
Total Declared Value	18170		METATAL PROMISE AND	

Enter Col. 4 Total on Sch. A, Line 11, Col. 3

# Schedule F LEASED EQUIPMENT (Property in Charge of But Not Owned)

Report all leased equipment such as business furniture, fixtures, equipment, machines, postage meters, tools, or advertising devices and similar items loaned, leased, stored or otherwise held and not owned by you. These items may or may not be assessed to you. Frequently, leases state whether the owner or the lessee is responsible for the personal property taxes. *Composite Conversion Factors* and a table of *Composite Useful Lives* on various equipment can be found at www.revenue.wi.gov/report/p.html#personal. Factors for computer equipment can be found on Schedule D.1

0	Column 1 Name and Address f Leasing Company*	Column 2 Type of Equipment and Lease No.	Column 3 Gross Annual Rent	Year Installed	Column 5 Original Cost	Column 6 Indexed Value Taxable Equipment	Column 7 Indexed Value Computer	Column & LEAVE BLANK
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